1. ***GENERAL INFORMATION OF APPLICANT***

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| *Applicant* | : |  | | | | |  |
| Address | : |  | | | | |
| *Contact Number/s* | : |  | | *Email Address/es*: | |  |
| *Applicable Years* | : |  | | *DOST Certification Number:* | |  |
|  |  |  | | | | |
| *Type of Submission* | : | *Annual Report* | *Renewal Accomplishment Report* | | *Terminal Accomplishment Report* | |

1. ***GENERAL INFORMATION OF THE IMPLEMENTED S&T PPA /*** ***SPECIFIC R&D PROJECT***

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| 1. *S&T PPA / Specific R&D Project* Title*:* | |  | | | | | | | |
| 1. *Priority Area*: | | | | | | | | | |
| *Natural* Sciences  *Health Research and Development*  *Agriculture, Aquatic, and Natural Resources (AANR)*  *Disaster Risk Reduction and Climate Change Adaptation* | | | | *Industry, Energy, Engineering, and Emerging*  *Technology*  *Science Communication and Public Engagement*  *Social Science & Humanities* | | | | | |
| 1. S&T Component: | | | | | | | |  | |
| *Research & Development*  *(R&D)* | *S&T Education & Training*  *(STET)* | | | | | | *S&T Linkages & Services*  *(STS)* | | Non-S&T |
| 1. *Aligned UN Sustainable Development Goals (SDGs):* | | | | 1. *Implementing Organization:* | | | | | |
|  | | |  | |  | | | | | |
| 1. *Funding Source:* | | |  | | | 1. *Cooperating Agency:* | | | | | |
|  | | |  | | |  | | | | | |
| 1. *Total* Cost: | | |  | | | 1. *Implementation Site/s*: | | | | | |
|  | | |  | | |  | | | | | |

1. ***SCOPE OF THE PROPOSED S&T PPA / SPECIFIC R&D PROJECT***

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. *Total* Duration *in Months*: |  | 1. *Original Start Date*: | | |  | 1. *Original End Date*: | | |  |
|  |  |  | | |  |  | | |  |
| 1. *Revised Total Duration (Months):* |  | 1. *Revised Start Date:* | | |  | 1. *Revised End Date:* | | |  |
| 1. *Executive Summary (Word count should not exceed 500 words):* | | | | | | | | | |
|  | | | | | | | | | |
| 1. *Rationale of the PPA / R&D Project (Background, problem being addressed, and significance, not to exceed 500 words):* | | | | | | | | | |
|  | | | | | | | | | |
| 1. Objectives*:* | | | | | | | | | |
|  | | | | | | | | | |
| 1. *Beneficiaries of the PPA / R&D Project:* | | | | | | | | | |
|  | | | | | | | | | |
| 1. *Actual Activities Conducted (For Renewal Accomplishment Report, indicate the years covered):* | | | | | | | | | |
| ***Actual Activities Conducted*** | | | | | | | ***Actual Completion Date*** | | | |
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| 1. *Actual Accomplishments (the overall impacts or outcomes of the implemented PPA / specific R&D project):* | | | | | | | | | |
| ***Target Accomplishments*** | | | ***Success Indicators*** | | | | ***Actual Accomplishments*** | | | |
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| 1. *Actual Outputs (the immediate, tangible, and measurable deliverables of the implemented PPA / specific R&D project):* | | | | | | | | | |
| ***Actual Outputs*** | | | | | | | ***Actual Quantity/Measure*** | | | |
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| 1. *Risk Management Framework:* | | | | | | | | | |
| ***Objectives*** | | | | ***Problems/Concerns Encountered*** | | | | ***Actions Taken*** | | |
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1. ***DETAILED LINE-ITEM BUDGET (LIB)***

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| --- | --- | --- | --- | --- | --- | --- |
| ***Particulars*** |  | ***Proposed Budget*** |  | ***Actual Expenses*** |  | ***Deviation*** |
|  |  |  |  |  |  |  |
| 1. ***Personnel Services*** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Salaries / Wages* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Bonuses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Honoraria* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Other Personnel Services Cost* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| ***Sub-Total*** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. ***Maintenance & Other Operating Expenses*** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Supplies and Materials Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Raw Materials* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Laboratory Materials & Consumables* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Chemicals and Reagents* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Office Supplies and Materials* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Gasoline, Oil, Lubricants, etc.* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Agricultural Supplies Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Other Supplies and Materials Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Support and Grants* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Scholarship Grants* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Training and Capacity Building Cost* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Fellowship Grants* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Professorial Chairs* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Other Support and Grants Expenses* |  |  |  |  |  |  |
| ***Particulars*** |  | ***Proposed Budget*** |  | ***Actual Expenses*** |  | ***Deviation*** |
|  |  |  |  |  |  |  |
| 1. *Representation and Travel Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Representation Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Local Travel Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Foreign Travel Expenses* |  |  |  |  |  |  |
| 1. *Advertising and Publication Cost* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Public Relations Fees* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Advertising Events and Production* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Media Placement* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Promotional Materials and Printing Cost* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Binding Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Media Placement* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Other Advertising and Publication Cost* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Communications and Delivery Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Postage and Courier Services* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Telephone Expenses (Landline)* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Mobile Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Cable, Satellite, and Radio Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Operation, Maintenance, and Repairs Expenses* | |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Office Facilities and Equipment* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Laboratory Facilities, Instruments, & Equipment* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *IT equipment and software* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Furniture and Fixtures* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Equipment and Machinery* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Building facilities* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Rent and Utility Expenses* | |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Office Space Rent Cost* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Laboratory Rent Cost* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Electricity Utility Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Water Utility Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Cooking Fuel Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Subscription and Membership Dues* | |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Professional Organization Membership* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Research and Publication Subscription* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Professional and Consultancy Services* | |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Survey Expenses* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Legal Services* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Auditing Services* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Consultancy Services* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Other Professional Services* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Taxes and Contributions* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Taxes* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Insurance Premiums* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 1. *Other Fees* |  |  |  |  |  |  |
| 1. *Other Maintenance and Operating Expenses* |  |  |  |  |  |  |
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| ***Sub-Total*** |  |  |  |  |  |  |
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| 1. ***Equipment Outlay*** |  |  |  |  |  |  |
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| ***Sub-Total*** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| ***GRAND TOTAL*** |  |  |  |  |  |  |
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I/*We* hereby certify the truth of the foregoing. *I/We further authorize the DOST and other agencies to verify the authenticity of all the documents presented.* I/*We* understand that any willful omission/false statement shall be a basis for the *cancellation* of the *application for* certification.

*I/We hereby agree that I/we shall abide by the duties and obligations of the certification.*

*I/We further agree that in case of failure to comply with and/or violation of the duties and obligations governing the certification, the issued certification shall be suspended and/or revoked, and that those who committed such violations may be penalized criminally or civilly in the discretion of the court.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ***Chief Accountant:*** |  | ***Auditor:*** |  | **Project Leader:** |  | **Head of Organization:** |
|  |  |  |  |  |  |  |
| *Signature over Printed Name* |  | *Signature over Printed Name* |  | Signature over Printed Name |  | Signature over Printed Name |
|  |  |  |  |  |  |  |
| *License / PTR Number* |  | *License / PTR Number* |  | Designation |  | Designation |
|  |  |  |  |  |  |  |
| *Date Signed* |  | *Date Signed* |  | Date Signed |  | Date Signed |